

CHECKLIST TO BE ATTACHED WITH TENDER

Sl. No	Particulars of completed Tender Documents	Status of Submission (Yes/No)	Ref. Page No. of Bid
1	Details of Bidders (Annexure 10.1)		
2	Self Declaration as per format provided in Annexure 10.2		
3	Experience of executing and successfully completing work		
	i. Copies of Work Order		
	ii. Copies of Completion Certificate		
	iii. Format as per Annexure 10.3		
4	Earnest Money		
	a) Earnest Money in the form of DD		
	b) Earnest Money in the form of Bank Guarantee as per format provided in Annexure 10.4		
5	Audited balance sheets and profit and loss accounts for all three years including Format as per Annexure 10.5		
6	CVs of Key Personnel as per Annexure 10.7		
7	Consent Letter from Technical / Subject expert as per Annexure 10.8		
8	Copy of PAN Card		
9	Copy of GST certificate		
10	Original Power of Attorney - Authorization for the signatory signing the Bid on behalf of the Bidder by the Board of Directors/Partners of the Bidder to sign the Bid on their behalf.		
11	Proof of Legal Entity - Copy of Certificates of incorporation and other related documents / Copy of Partnership Deed, if applicable / Copy of valid Registration Certificates / Copy of Agreement documents and consent letters and other documents of all the partners		
12	Whether all documentary evidences are duly attested by Gazetted Officer or self attested		
13	Whether all pages of the Tender Document are duly filled and signed?		
14	Whether Financial Bid is properly filled as per Tender Document stipulation?		