

**INDIAN MUSEUM**  
Ministry of Culture, Govt of India  
27, Jawaharlal Nehru Road, Kolkata – 16

Vacancy Advertisement No. 02/ 2024

Applications are invited from the eligible candidates for following four (4) posts in Indian Museum, Kolkata, an autonomous organisation under the Ministry of Culture, Government of India, by Direct Recruitment basis:

Sl. No.	Name of the post	No. of post(s)	Pay Level and Scale of Pay	Category	Maximum age limit
1.	Hindi Translator	1	Level – 5, (Rs.29,200 -92,300/-)	UR	28 Years
2.	Assistant- Librarian	1	Level – 5, (Rs.29,200 -92,300/-).	UR	28 Years
3.	Modeller	1	Level – 5, (Rs.29,200 -92,300/-)	OBC (Backlog)	28 Years
4.	Guide Lecturer (Zoology)	1	Level – 5, (Rs.29,200 -92,300/-)	OBC (Backlog)	28 Years

Last date for receipt of complete application is 14.10.2024 (up to 5:00 p.m.). Applications received after the last date or otherwise found incomplete will not be considered and stand rejected. Decision of Indian Museum in this regard shall be final. Canvassing in any form and/or bringing in any influence, political or otherwise, will be treated as disqualification.

Indian Museum reserves the right to cancel recruitment in full or part without assigning any reason. Interim enquires will not be entertained.

**POSTS WISE DETAILS:**

**1. Hindi Translator – 1 post**

- a. Age limit – Twenty-eight (28) years as on the closing date for receipt of applications. For reserved categories upper age limit is relaxable as per extant Government of India orders. Upper age limit is also relaxable by the Board on the recommendations of the Selection Committee if the candidates are found otherwise suitable.
- b. Educational and other qualifications required:

**Essential**

- i) Graduate or equivalent degree of a recognised University in Hindi in addition to English.
- ii) At least 5 years' experience in Translation work in any big establishment.

**Desirable**

- i) Knowledge of Bengali.
- ii) Typing speed 30 words per minute in Hindi.

## **2. Assistant- Librarian – 1 post**

- a. Age limit – Twenty-eight (28) years as on the closing date for receipt of applications. For reserved categories upper age limit is relaxable as per extant Government of India orders. Upper age limit is also relaxable by the Board on the recommendations of the Selection Committee in the case of highly experienced or qualified person.
- b. Educational and other qualifications required:

### **Essential**

- i) Master's or equivalent Honours degree of a recognised University in Ancient Indian History and Culture or Anthropology or Archaeology or other allied subject related to Museum.
- ii) Diploma in Library Science.
- iii) One year's experience in a Library of good standing.

## **3. Modeller – 1 post**

- a. Age limit – Twenty-eight (28) years as on the closing date for receipt of applications. For reserved categories upper age limit is relaxable as per extant Government of India orders. Upper age limit is also relaxable by the Board on the recommendations of the Selection Committee in the case of highly experienced or qualified person.
- b. Educational and other qualifications required:

### **Essential**

- i) School Final or equivalent examination passed.
- ii) Degree or Diploma of a recognised Art College or a comparable institution in Arts with specialization in modelling.
- iii) At least 3 years' practical experience in modelling.

### **Desirable**

Knowledge or experience in Museum work.

## **4. Guide Lecturer (Zoology) – 1 post**

- a. Age limit – Twenty-eight (28) years as on the closing date for receipt of applications. For reserved categories upper age limit is relaxable as per extant Government of India orders.
- b. Educational and other qualifications required:

### **Essential**

- i) Master's or equivalent Hons. Degree of a recognised University in Zoology.
- ii) Ability to speak on Zoology in Hindi and English in addition to Bengali.

## **Desirable**

- i) Diploma in Museology.
- ii) Experience in Museum or Training in Museology.
- iii) Published Research in Zoology.

Note: Qualifications relaxable by the Board on the recommendations of the Selection Committee in case of candidates otherwise well qualified.

## **IMPORTANT INSTRUCTIONS:**

### **1. CANDIDATES TO ENSURE THEIR ELIGIBILITY FOR THE APPLICATION:**

All candidates are requested to carefully read the eligibility criteria and should ensure that they fulfil all eligibility conditions.

### **2. HOW TO APPLY:**

Candidates are required to apply in the prescribed format (Annexure-1) available on our website <https://indianmuseumkolkata.org>.

## **APPLICATION PROCEDURE**

Completed applications in the prescribed format along with self-attested copies of relevant testimonials/certificates, list of publications and name of the post superscribed on the envelope should reach to the Director-in-charge, Indian Museum, 27, Jawaharlal Nehru Road, Kolkata-700016 **on or before 14.10.2024 (up to 5:00 p.m.)**. Separate application in separate envelope to be submitted in case candidate desires to apply for multiple posts.

One digital copy of the application along with all supporting documents (in .pdf format) shall also be sent by email to [indianmuseumkolkata2@gmail.com](mailto:indianmuseumkolkata2@gmail.com) within 14.10.2024 (up to 5:00 p.m.).

Candidates employed in Central/State Government/ Semi Government/ Universities/ PSU/ Statutory or Autonomous organisations under the Central/State Government should apply through proper channel.